



## ROLE PROFILE: MINE PLANNER

<b>GROUP FUNCTION / BUSINESS UNIT</b>	Mbuyelo Group	<b>OPERATION</b>	Central Services
<b>LOCATION</b>	Mbuyelo Regional Office- eMalahleni	<b>JOB LEVEL</b>	C-Level
<b>DISCIPLINE/ DEPARTMENT</b>	Mineral Resources Management/Mine Planning	<b>REFERENCE</b>	MC0007

### REPORTING STRUCTURE

<b>REPORTS TO (TITLE)</b>	Senior Mine Planner
---------------------------	---------------------

### ROLE SUMMARY (PURPOSE)

The role is responsible for providing the operations with specialist mine planning services and expertise. The mine planner must have good understanding of Economic principles behind a profitable mine plan (mineral quality parameters, blending, cut-off grade/quality, pay limits, mining width, dilution, recovery, contamination, cost behaviour, definition of profit, product prices and exchange rates) (Intermediate).

### KEY WORK OUTPUTS AND ACCOUNTABILITIES

<ul style="list-style-type: none"> <li>Interpret the mining operational plan and production results to develop a daily and weekly operation plan</li> <li>Liaise with other related disciplines to gather information necessary to fulfil duties</li> <li>Scheduling of Mine designs and short term planning</li> <li>Responsible for the planning/coordination/liasing of planning meeting at pre-determined frequency</li> <li>Highlight deviations to the plan and identify opportunities to catch up or exceed the plan</li> <li>Portray true reflection of mining operations and geological features on the plan</li> <li>Monitor modifying factors through technical analysis</li> </ul>	<ul style="list-style-type: none"> <li>Perform duties of technical assurance</li> <li>Reconciliation on mine plans</li> <li>Concepts and principles of integrated mine planning (Advanced Producing short and medium term plans).</li> <li>Extraction layouts and production schedules including resource and equipment requirements for mining final products.</li> <li>Preparing and collating information to determine the risks associated with the execution of the short and medium term mine plan</li> <li>Analysing production results against planned schedules and recommending corrective action</li> <li>Creating operational mining infrastructure and resources schedule</li> </ul>
--	---

### REQUIREMENTS

<b>QUALIFICATIONS/ EXPERIENCE/ KNOWLEDGE</b>	<ul style="list-style-type: none"> <li>Mining degree or diploma</li> <li>Experience 3 years minimum</li> <li>Technical design and analysis</li> <li>Technical knowledge of mining operations</li> <li>Planning, coordinating and prioritising</li> </ul>	<ul style="list-style-type: none"> <li>Analysing and interpretation of information</li> <li>Applicable legal knowledge and understanding</li> <li>Proficient in Microsoft Office</li> <li>Mine planning software i.e. Xpac or Deswik</li> <li>Valid driver's license</li> </ul>
--	--	---

**Closing Date:** 10 August 2022

**Contact:** Send your cvs quoting reference number **MC0007** to: [hr@mbuyelo.com](mailto:hr@mbuyelo.com)

**Additional information**

- Appointment will be made in line with the Employment Equity consideration.
- If you have not heard from us in 21 working days, please consider your application as unsuccessful