



Mbuyelo Mining Contractors (Pty) Ltd
a subsidiary of Mbuyelo Group (Pty) Ltd

Safety Officer – Fixed Term

ROLE PROFILE

GROUP FUNCTION / BUSINESS UNIT	Mbuyelo Group	DATE	06 March 2025
DEPT / OPERATION	Mbuyelo Mining Contractors	Job Level	C– Level
DISCIPLINE	SHE	Reference	MMC501
LOCATION	Carolina		
DEPARTMENT	SHE		
REPORTING STRUCTURE			
REPORTS TO (TITLE)	Chief Safety Officer		
ROLE SUMMARY (PURPOSE)			
This role will be appointed in terms of 7(4) of MHS Act 29 of 1996 and under the regulation 2.17.1.			
KEY WORK OUTPUTS AND ACCOUNTABILITIES			
<ul style="list-style-type: none">• Conduct accident / incident investigations• Relieving the Chief Safety Officer when not available to ensure seamless transition• Conduct audits to verify compliance with requirements• Contractor management and compliance• Recording of all reportable events on INX system• Ensure that all actions are closed out on time• Verify actions from events after investigation monthly• Conduct daily inspections• Conduct verification on mini risk assessment done on daily basis• Medical bookings• Spend time on the field to conduct safety observation• Updating PTO training matrix• Monthly supervision file audit• Conduct weekly logbook			
REQUIREMENTS			
QUALIFICATIONS/ EXPERIENCE/ KNOWLEDGE/SKILLS	<ul style="list-style-type: none">• Grade 12• National Diploma in Safety Management• Accident investigation (ICAM/RCAT/SCAT)• Knowledge of the INX System is an added advantage• Blasting Certificate (Opencast) is an added advantage• 2 years' experience in a Mining Environment• Computer literacy and Presentation skills• OSHAS 18001 is an added advantage• SAMTRAC in Mining• COMSOC 1 & 2• Excellent written and verbal communication skills• Valid driver's license• Valid medical certificate. (Red ticket)		

Additional information	<ul style="list-style-type: none"> • Appointment will be made in line with the Employment Equity consideration. • If you have not heard from us in 21 working days, please consider your application as unsuccessful • Internal Candidates wishing to apply for this opportunity must inform their supervisors upon applying
Closing date	<ul style="list-style-type: none"> • The closing date for applications: 14 March 2025
Contact details	<ul style="list-style-type: none"> • e-mail to: hr.mmc@mbuyelo.com